

## Finance Committee Meeting

May 1, 2017 - Johnsburg Village Hall

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### In attendance:

Chairman Hutchinson, Committee Members John Wolf, Laurie Cwerenz, Jim Barrett, Village Administrator Claudett Peters and Village Accountant Kim Giovanni

Meeting started: 7:09 p.m.

TOPIC	DISCUSSION	NEXT STEPS
Approval of Minutes	Minutes from the January 30, 2017 meeting were approved with a motion by committee member Cwerenz and second by committee member Wolf. All present voted aye.	Presentation to Village Board on 5/16/17
Chairman's Report	Moved directly to budget review.	
Old Business	<p><b>FY18 Budget</b></p> <p>The committee reviewed summary and detail documents presented for the proposed FY18 budget. Discussion took place on several line items. Most notable were:</p> <p>General Fund Revenues: Non-Home Rule Sales Tax (additional ½% sales tax approved by referendum), Local Fines, Circuit Clerk Fines, Building Permits and Video Gaming Tax</p> <p>General Fund Expenditures: Building/Code Enforcement Officer (and associated employer contributions; pension, SS/Medicare, insurance), new vehicle for BCE Officer, contracted Building Inspections/Reviews</p> <p>The committee discussed using additional sales tax (Non-Home Rule Sales Tax) only for underfunded items as was originally proposed and presented in support of the referendum (police pension, roads, sewer/water capital improvement plan and reserves). Items such as Economic Development, Village Hall Concept Planning and Entry Sign &amp; Park Beautification, although worthy, should be supported by other revenues.</p>	

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	<p>The committee questioned the need for a Building/Code Enforcement Officer, in this year's budget. Based on building permits, a full-time employee doesn't appear warranted. In addition, staff is satisfied with our contracted services. Some monies from this allocation should go back in to Contracted Services, although this amount will be less than last year as the building code review is now complete.</p> <p>It was noted that the budget should include an allocation toward reserves this year in the amount \$50,000, most of which would come from funds allocated to the Building/Code Enforcement Officer.</p> <p>Staff will be presenting policy recommendations, including a Reserve Policy recommendation at the next meeting.</p> <p>The following finance committee recommendations occurred after the discussion period:</p> <p>Committee Member Cwerenz moved to present the proposed FY18 budget to the Board of Trustees with the following exceptions:</p> <p>Building activity does not appear to support the need for a full time building inspector/code enforcement officer therefore it was recommended that all related line items be appropriated rather than budgeted and building related contracted services be increased accordingly.</p> <p>Support economic development, Village Hall building concept plan and entry signs/park beautification with revenues derived from sources other than the additional sales tax being collected, as they were not line items originally anticipated</p>	

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	<p>as underfunded items. The Committee recommended that additional sales tax funds support only police pension, roads, sewer/water capital improvement plan and reserves.</p> <p>Any funds remaining, resulting from FY2018 final budget adjustments, should be allocated toward reserves.</p> <p>Committee member Barrett seconded the motion. All members present voted aye. Motion carried.</p>	
<b>Adjournment</b>	Committee Member Cwerenz moved to adjourn the meeting. Committee Member Wolf seconded the motion. Meeting adjourned at 9:06 p.m.	
<b>Next Meeting</b>	May 22, 2017 7:00 p.m.	