

**VILLAGE OF JOHNSBURG  
APRIL 3, 2025 SPECIAL MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES**

President Hettermann called the meeting to order at 7:00 p.m. in the Village Hall.

Attendees

Trustee Beth Foreman  
Trustee Mike Fouke  
Trustee Josh Hagen  
Trustee Greg Klemstein  
Trustee Scott Letzter  
Trustee Jamie Morris  
Village Administrator Claudett Sofiakis  
Assistant Village Administrator Vinny Lamontagna  
Chief of Police Jason Greenwald  
Attorney Michael Smoron  
Village Engineer Tim Hartnett  
Special Projects Coordinator Rick Quinn (absent)

**OMNIBUS AGENDA** – Trustee Morris moved to approve the Omnibus Agenda. Trustee Fouke seconded the motion . Trustee Foreman requested the removal of the ordinance regulating food trucks. All Trustees voted aye on the roll. Motion carried.

**OMNIBUS AGENDA**

- Move to approve the minutes of the March 18, 2025 regular meeting of the President and Board of Trustees
- Move to approve Ordinance 24-25-32 Amending Chapter 7, Licenses and Permits, adding Section 7.12 Mobile Food Truck and/or Mobile Vendors registration for permitting, and revising the number of the provisions thereafter of the Johnsburg Municipal Code.
- Move to approve Ordinance 24-25-33 Amending Section 7 Accessory Structures and Uses adding Section 7.9 Electric Vehicle Charging and to Section 8 Off-Street Parking of the Johnsburg Zoning Ordinance.
- Move to approve the 2025 Village of Johnsburg Zoning Map
- Move to approve Resolution for Maintenance under the Illinois Highway Code in the amount of \$177,100 for the expenditure of MFT Funds.
- **Disbursements**
- General Fund \$175,546.01
- Waterworks & Sewage Fund \$ 8,807.43
- Golf Course Fund \$ 120.21
- Total All Funds \$184,473.65

**FOOD TRUCK ORDINANCE** - Trustee Hagen moved to approve Ordinance 24-25-32 Amending Chapter 7, Licenses and Permits, adding Section 7.12 Mobile Food Truck and/or Mobile Vendors registration for permitting and revising the number of the provisions thereafter of the Johnsbury Municipal Code. Trustee Letzter seconded the motion. Trustees Foreman and Fouke expressed concern with the price of the annual permit and suggested that a fee closer to \$300 would be more appropriate and consistent with other communities. Trustee Hagen clarified his motion to reflect an annual fee of \$300. Trustee Letzter concurred with the clarification. All Trustees voted aye on the roll. Motion carried.

**PRESIDENT'S REPORT** – President Hettermann reported that the Easter Egg Hunt will be held on April 19<sup>th</sup>. Trustee Fouke thanked all of the sponsors.

**CALATLANTIC GROUP, LLC** – Trustee Foreman moved to approved Ordinance 24-25-31 An Ordinance Amending Ordinance 04-05-09 Zoning Certain Property Commonly Known as Creekside to R-4 Residential Planned Development and B-3 Planned Development and Ordinance 06-07-18 Classifying Certain Property Commonly Known as Creekside to R-4 Residential Planned Development relating to the Property Commonly Known as Phase II of Remington Grove Subdivision in the Village of Johnsbury and approving the Final Plat of Subdivision contingent upon final review and approval by Village Attorney and Village Engineer. Trustee Letzter seconded the motion. Trustee Fouke questioned the plans for a neighborhood park. Village Administrator Sofiakis explained that the developer proposes to improve the park and will bring final details regarding the proposed improvements back before the board to determine if sufficient to waive park capital improvement fees. Trustee Klemstein questioned the proposed location for the sale sign along Route 31. Mr. Murphy stated they will determine a location and submit plans for the Village to review. Trustee Hagen questioned if the park is required to be handicap accessible. Mr. Hartnett stated that parks are improved with a type of mulch that enables the equipment to be accessible. All Trustees voted aye on the roll. Motion carried.

**FIRST READ – NO ACTION** – Move to approve 24-25-34 Amending Chapter 33 Construction of Utility Facilities in the Right of Way by adding Section 33.25, Care of Trees in the Municipal and Public Utility Easements, Village right of Way and on the Village property of the Johnsbury Municipal Code. Trustee Morris explained the purpose of ordinance is to regulate when trees can be trimmed by utility companies to prevent damage to oaks and other sensitive species. Trustee Hagen questioned if the ordinance is enforceable. Attorney Smoron explained that it will require contractors to notify the Village of their intent to trim and added that the regulations have been effective in other towns. Trustee Foreman questioned how the contractors will be notified. It was explained that the utility companies will be directed notified as they utilize different tree removal contractors.

Trustee Hagen reported that on May 2<sup>nd</sup> JABA will be hosting an expo at Raymonds. Trustee Fouke questioned if an eblast could be sent out reminding travelers to yield to pedestrians when the indicators are flashing at the crosswalks. Discussion occurred about other improvements that could be made to remind travelers to yield to pedestrians in the right of way.

**ADJOURNMENT** – Trustee Fouke moved to adjourn the meeting. Trustee Foreman seconded the motion. All Trustees voted aye on the roll. Motion carried at 7:29 p.m.

Respectfully Submitted,

*Claudett Sofiakis*  
*Village Administrator*