

**VILLAGE OF JOHNSBURG
APRIL 3, 2018 REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES**

President Edwin Hettermann called the meeting to order at 7:07 p.m. in the Village Hall.

Attendees

Trustee Kevin McEvoy (absent)
Trustee Greg Klemstein
Trustee Kyle Frost
Trustee Tom Curry
Trustee Mary Lou Hutchinson (absent)
Trustee Josh Hagen
Attorney Michael Smoron
Village Engineer Tim Hartnett (absent)
Special Project Assistant Rick Quinn
Police Chief Keith VonAllmen

OMNIBUS AGENDA – Trustee Curry moved to approve the Omnibus Agenda. Trustee Frost seconded the motion. All Trustees present voted aye on the roll. Motion carried.

- Move to approve the minutes of the March 22, 2018 Special Meeting of the President and Board of Trustees
- Move to approve Ordinance 17-18-38 Authorizing Installment Purchase Agreement between the Village of Johnsburg and Roadmaster Investment, LLC
- **Disbursements**
- General Fund \$146,894.31
- Debt Service Fund 1,811.24
- Total All Funds \$154,890.04

PRESIDENT’S REPORT – President Hettermann reported on the splitting of the Community Affairs Committee into two committees. He explained that one will be in charge of events and the other in charge of fields and parks. He recommended the committee appointments as follows: Events – Jill McEvoy, Lisa Kuna, Dawn Barrett, JoeDee Hettermann, Jessica Johnson, and Laurie Peters; Fields and Parks – Cherri Dory, John O’Brien, Ken Calhoun, Steve Link, Scott Diedrich and Scott Thorton. Trustee Curry will remain a member, chairing both committees. All Trustees present voted aye, motion carried.

President Hettermann recognized Village Accountant Kim Giovanni and Village Administrator Claudett Peters for their efforts that again resulted in receiving Certificate of Achievement in Excellence in Financial Report from the Illinois Government Finance Association for the second year in a row.

NEW BUSINESS

CHAPEL HILL GOLF COURSE – Village Engineer Tim Hartnett reviewed the work necessary to prepare for the controlled burn of the old clubhouse. He explained the need to relocate utilities, abate asbestos and auction off kitchen equipment, furniture, etc. to clear out the facility prior to the burn in the fall. He explained that the public works employees will perform some patching and paving of the parking lot and quotes are being obtained to drill a new well. He discussed the bids received to accomplish the work.

Trustee Curry move to accept the bid in an amount of \$16,900 from Maple Construction to perform directional drill work related to the relocation of utilities at the Chapel Hill Golf Course. Trustee Frost seconded the motion. All Trustees present voted aye on the roll. Motion carried.

Trustee Klemstein move to accept the bid in an amount of \$34,460 from Carey Electric Contracting for Utility Relocates/Upgrades at the Chapel Hill Golf Course. Trustee Curry seconded the motion. All Trustees present voted aye on the roll. Motion carried.

Trustee Frost move to accept the bid in an amount of \$10,000 from AES Environmental for Building Remediation and Abatement Work at the Chapel Hill Golf Course Trustee Hagen seconded the motion. All Trustees present voted aye on the roll. Motion carried.

CLOSED SESSION – Trustee Curry moved to go into executive session to discuss the appointment, employment compensation, discipline, performance or dismissal of specific employees of the Village. Trustee Hagen seconded the motion. All Trustees present voted aye on the roll. Motion carried at 7:37

RETURN TO REGULAR SESSION - Trustee Curry moved to return to Regular Session. Trustee Hagen seconded the motion. All Trustees present voted aye on the roll. Motion carried at 8:37 p.m.

MOTIONS FOLLOWING CLOSED SESSION – Trustee Curry moved to approve the salary adjustments for non-union employees. Trustee Frost seconded the motion. All Trustees present voted aye on the roll. Motion carried.

BUILDINGS FACILITIES AND GROUNDS EMPLOYEE - Trustee Curry moved to advertise for the hiring of a Buildings Facilities and Grounds employee. Trustee Frost seconded the motion. President Hettermann reviewed the job description for the position and discussed several projects that were handled by contracted services in the past and the high cost associated with outsourcing the work. Trustee Curry questioned who will participate in the interview process. President Hettermann stated that he along with the Village Administrator and one trustee will perform the interviews. Trustee Frost questioned how the position will be advertised. President Hettermann explained that it will be advertised locally through the Village's media sources. Trustee Frost suggested that it also be posted on Indeed. Trustee Klemstein suggested looking into LinkedIn as an option too. All Trustees present voted aye on the roll. Motion carried.

ADJOURNMENT – Trustee Klemstein moved that the meeting adjourn. Trustee Frost seconded the motion. All Trustees voted aye. Motion carried at 9:04 p.m..

Respectfully Submitted,

Claudett Peters
Village Administrator