

**JOHNSBURG POLICE PENSION FUND**  
3611 N. Chapel Hill Road, Johnsburg, IL 60051  
**QUARTERLY BOARD MEETING**  
April 19, 2019 – 10:30 a.m.

**1. MEETING CALLED TO ORDER**

President Jason Greenwald called the meeting to order at 10:32 a.m.

**2. ROLL CALL**

Roll Call: Keith VonAllmen, Jason Greenwald, Tom Harrison and Mike Majercik. Also present were Financial Advisor Mark Wolter of Beacon Wealth Advisors, Derek Flessner of Lauterbach & Amen, Attorney Laura Goodloe and Administrative Secretary Carol McMullen.

**3. READING & APPROVAL OF MINUTES OF LAST MEETING**

The first sentence under section 13 *Adjournment* should read, "The next Board meeting is scheduled for April 19, 2019."

A motion was made by Keith VonAllmen to approve the minutes of the 01-18-2019 Board Meeting as amended; second by Tom Harrison. All Ayes; motion carried.

**4. INVESTMENT ACTIVITY**

Mark Wolter reviewed the Quarterly Investment Performance Report. As of April 17, 2019 total equities with cash/money market was \$1,390,167.31. The total bond portfolio as of 03-31-2019 was \$1,052,310.80. The ending accumulation value of the VOYA annuity as of 05-15-2018 was \$606,550.77. Mark stated that Jeff Vorisek's name has been removed from all accounts.

Mark recommended having all investments with one advisor; moving all the assets from the bank to one advisor. He brought a check writing application so all of the bills would be paid out of one account, to simplify the bill paying process. Derek Flessner stated that Lauterbach & Amen pays the bills through BMO Harris Bank in a fund under the pension fund name and prefers to continue to use that account; so the fund wouldn't need to have an additional checking account set up with Ameritrade. A discussion was held regarding setting up an ACH transaction to the BMO Harris account.

A motion was made by Mike Majercik to accept the Investment Report as presented; second by Keith VonAllmen. All Ayes; motion carried.

A motion was made by Mike Majercik to close the account with McHenry Savings Bank and transfer the funds to the Ameritrade account; second by Keith VonAllmen. Roll call vote taken: Keith VonAllmen - Aye. Jason Greenwald - Aye. Mike Majercik - Aye. Tom Harrison - Aye. All Ayes; motion carried.

Mark Wolter will contact Kim Giovanni to complete paperwork and to verify the employee contributions and tax contributions no longer get deposited into the McHenry Savings Bank, before the account is closed.

A motion was made by Tom Harrison to direct Kim Giovanni to follow-up with the pension fund investment advisor as to ensuring that there is a seamless transition with respect to tax levy receipts and other contributions being transferred to the new account; second by Mike Majercik. Roll call vote taken: Keith VonAllmen - Aye. Jason Greenwald - Aye. Mike Majercik - Aye. Tom Harrison - Aye. All Ayes; motion carried.

The Investment Policy was reviewed and there are no changes at this time.

A motion was made by Tom Harrison to direct investment advisor, Mark Wolter to rebalance the pension fund portfolio prior to fiscal year-end to remain compliant; second by Keith VonAllmen. Roll call vote taken: Keith VonAllmen - Aye. Jason Greenwald - Aye. Mike Majercik - Aye. Tom Harrison - Aye. All Ayes; motion carried.

Jason Greenwald stated that Jeff Vorisek's name was removed from McHenry Savings Bank Account and the signors are Keith VonAllmen, Jason Greenwald, Tom Harrison and Mike Majercik.

Mark Wolter stated that his fee was lowered by about 12 ½ basis points or approximately ¼% across the board on everything, since the fund's portfolio went over \$2 million.

## **5. ACCOUNTANTS REPORT**

Derek Flessner reviewed the Monthly Financial Report for month ended 02-28-2019. He stated net position held in trust for pension benefits is \$3,183,397.61.

A motion was made by Mike Majercik to accept the Lauterbach & Amen 02-28-2019 Financial Report as presented; second by Tom Harrison. All Ayes; motion carried.

Attorney Goodloe stated that Life Status 360 is a complimentary service that Lauterbach & Amen coupled with IPPFA wants to provide to its members. It is essentially a data base where certain pieces of retiree information would be uploaded; it would perform a daily massive search to ensure the person is still alive. If it acknowledges the person has died, the fund would be notified, which would help circumvent paying an individual who is deceased. This data base is used by IMRF and is safe and secure. One problem is that the fund would be providing a third party entity with personal information on the retirees without their knowledge. L&A will prepare a notice that would be provided to the retirees along with their monthly direct deposit slip notifying them that we would be utilizing this service. They will bring this to an upcoming meeting for Board discussion and possible approval. This is tabled for now. If this service is approved by the Board, wording will be added to the new hire application informing them that this service is used.

## **6. ATTORNEY REPORT**

Attorney Goodloe stated that all of the bills relating to pension consolidation have been sent to the Rules Committee; she reviewed some of the bills. She reviewed disability cases handled by her firm.

A draft of the Administrative Rules & Regulations was presented to the Board for review. This is tabled for the next meeting.

## **7. OLD BUSINESS**

Attorney Goodloe will contact Ken Rydberg requesting he return the 2018 Affidavit of Eligibility.

Derek Flessner stated that the DOI is now requiring spouse information for the pension fund DOI Annual Report, including first and last name, date of birth, gender, marriage date. In order to input/upload the information, social security numbers will also be required.

## **8. PRESENTATION & APPROVAL OF BILLS AND DISBURSEMENTS**

A motion was made by Keith VonAllmen to approve the bills as presented on the Lauterbach & Amen report and to pay all other bills as they become due; second by Mike Majercik. Roll call vote taken: Keith VonAllmen - Aye. Jason Greenwald - Aye. Mike Majercik - Aye. Tom Harrison - Aye. All Ayes; motion carried.

## **9. APPLICATION FOR MEMBERSHIP**

Jennifer Tiess resigned effective 08-10-2018. She has not requested a refund of her pension contributions. No action is needed at this time.

## **10. NEW BUSINESS**

Derek Flessner stated that Lauterbach & Amen will be gathering the work papers for the audit to provide to the Village. L&A has started working on the DOI Annual Statement and has been in contact with Kim Giovanni for information.

A motion was made by Keith VonAllmen to pre-approve the payment of the DOI Annual Compliance Fee not to exceed \$1,200.00; second by Tom Harrison. Roll call vote taken: Keith VonAllmen – Aye. Jason Greenwald – Aye. Mike Majercik – Aye. Tom Harrison – Aye. All Ayes; motion carried.

Investment (RFP) proposals were received from American Community, PMA, Sawyer Falduto and Beacon. They will be reviewed by the Board. This is tabled for the next meeting.

Actuarial (RFP) proposals were received and reviewed from Tepfer, Foster & Foster, and Lauterbach & Amen.

A motion was made by Keith VonAllmen to retain the actuarial services of Art Tepfer for FY2019; second by Tom Harrison. All Ayes; motion carried.

2019 Affidavits of Eligibility will be mailed out in July.

Nomination Letters were sent out to active and annuitant officers on March 1. Active officer nominations were 4 votes for Keith VonAllmen and 4 votes for Jason Greenwald. They are elected by acclamation. There was no response from the annuitants. Both active officers will serve a two-year term. There was a discussion regarding changing the Rules & Regs to allow a third active police officer to serve on the Board since there were only two retirees who were not interested.

A motion was made by Mike Majercik to certify the election results; second by Tom Harrison. All Ayes; motion carried.

## **11. MEMBERSHIP BENEFITS**

The Board had the opportunity to review all of the FCE's and other medical documents for Todd Colander and Attorney Goodloe reviewed options regarding possible action to take. It was the consensus of the Board to direct Attorney Goodloe to proceed with setting the matter for an evidentiary hearing.

## **12. EXECUTIVE SESSION** – None at this time.

## **13. ADJOURNMENT**

The next Board meeting is scheduled for July 19, 2019.

With no further business a motion was made to adjourn by Keith VonAllmen at 11:26 a.m.; second by Mike Majercik. All Ayes; motion carried.

Respectfully submitted,

*Mike Majercik*  
*Secretary*

*BY: Carol McMullen*  
*Recording Secretary*