

**VILLAGE OF JOHNSBURG
SEPTEMBER 5, 2017 REGULAR MEETING OF THE
PRESIDENT AND BOARD OF TRUSTEES
(Draft Copy, Not Approved)**

President Hettermann called the meeting to order at 7:04 p.m. in the Village Hall.

Attendees

Trustee Kevin McEvoy
Trustee Mary Lou Hutchinson
Trustee Tom Curry
Trustee Greg Klemstein
Trustee Kyle Frost
Trustee Josh Hagen
Village Attorney Michael Smoron
Village Engineer Tim Hartnett
Special Project Coordinator Rick Quinn
Police Chief Keith VonAllmen
Village Accountant Kim Giovanni

OMNIBUS AGENDA Trustee Frost moved to approve the Omnibus Agenda. Trustee McEvoy seconded the motion. All trustees voted aye on the roll. Motion carried.

- Move to approve the minutes of the August 15, 2017 regular meeting of the President and Board of Trustees
- Move to approve Pay Request #3 in the amount of \$74,730.75 to Merryman Excavating for the Sunnyside Beach Sewer Improvement Project.

- **Disbursements**

• General Fund	\$146,643.69
• MFT	
• Waterworks & Sewage Fund	6,610.13
• Debt Service/SSA Fund	74,730.75
• Total All Funds	\$227,984.57

FENCE VARIANCE - Trustee Curry moved to approve Ordinance 17-18-12 Granting a Variance to Section 7.2-1 Permitted Fences of the Johnsburg Zoning Ordinance to permit a fence in the front yard of the property commonly known as 1524 River Terrace Drive, Johnsburg, Illinois. Trustee Hagen seconded the motion. Trustee McEvoy questioned whether the petitioner and neighbor had an opportunity to discuss the matter and come up with a mutually acceptable solution. Mr. Kujawa stated that they did not have an opportunity to discuss the matter and he would prefer to leave the decision up to the Village. Trustee McEvoy explained that if the Village denies the variance request and removes the fence, the petitioner indicated that he would plant shrubs, which will also obstruct the view. Mr. Kujawa stated that he understands the situation and hopes that does not occur as it will affect the ability for them to reside next to one another in a neighborly fashion. Trustee Frost stated that he does not want the matter to result in hard feelings between the neighbors, whatever the decision. He explained to Mr. Kujawa that if the petitioner is required to remove the fence and installs shrubs in its place, his actions are not being done out of spite, but rather, he desires to create a barrier to keep his dog in. Trustee Hutchinson questioned how the shrubs would accomplish that. Mr. Lenart explained that boxwoods would create a barrier and be approximately 5 feet in height, which is what he originally planned to do but he opted for the fence in

order to minimize the visual impact to his neighbors. Attorney Smoron confirmed that if the Village Board turns down the variance request, they could concede to take down the fence and reimburse Mr. Lenart for it. All Trustees voted no on the roll. Motion denied. President Hettermann explained that the decision includes the Village removing the fence and reimbursing Mr. Lenart.

AD SHELTER AGREEMENT – The matter was tabled to the next meeting so that Ms. Donnor could be present to address the board's questions.

ORDINANCE 17-18-14 PROPERTY ACQUISITION - Trustee Frost moved to approve Ordinance 17-18-14 Authorizing the Execution of a Contract for the Purchase of Property at 2500 North Chapel Hill Road in the amount of \$1,100,000. Trustee McEvoy seconded the motion. All trustees voted aye on the roll. Motion carried.

FUND BALANCE POLICY – President Hettermann informed the board that Ms. Giovanni developed a fund balance policy as recommended by the auditors and brought it before the Finance Committee. Trustee Hutchinson explained that Ms. Giovanni sought examples of other fund balance policies in developing the proposed policy. She added that one of the key areas included in the policy is establishing an operational reserve and although the Village had an informal plan regarding fund balances, there was never a formal written plan established. Trustee Hutchinson reported that the proposed policy recommends a 3-4 month reserve balance, which Ms. Giovanni translated into a percentage. She pointed out that the manner in which revenues are assigned to expenditures is outlined in Appendix A of the proposed policy but direction is needed on how video gaming taxes are to be spent. President Hettermann stated that the board approved a plan that identified how non-home rule sales tax and other new revenues would be directed which he believes should be incorporated into the policy. He explained that the budget was established in accordance with the approved plan. Trustee Hutchinson stated that she feels that the recommended policy incorporates the message that was used when pursuing the referendum. President Hettermann directed Ms. Peters and Ms. Giovanni to incorporate the approved plan into the policy. Trustee Hutchinson asked that changes not be made to the policy as it was recommended by the Finance Committee in the format presented to the Board. President Hettermann directed that the plan be included in board packets for the next meeting.

NEW BUSINESS – President Hettermann reported that parade line up begins at 11:30 a.m. on Sunday

COMMITTEE REPORTS

COMMUNITY AFFAIRS - Trustee Curry reported that Johnsburg Pigtail League wants to install an AED at Hiller Park. President Hettermann asked that they pursue the same AED the Village purchases so that it is compatible with our pads. Trustee Curry stated that he believes they already purchased it. President Hettermann stated that we would prefer that it is universal so that everyone is trained on the same equipment. He asked that in the future teams check with us first before purchase the equipment. President Hettermann explained that one of our officers maintains our equipment. If the one purchased by the Pigtail League is not the same, the League will have to keep up with replacing the pads and maintaining it themselves.

Trustee Curry confirmed that Holiday Magic is scheduled for Friday, December 1st.

PUBLIC WORKS - Trustee McEvoy reported that the Public Works Committee met at Church Street to observe the progress on the construction project.

ADJOURNMENT – Trustee McEvoy moved to adjourn the meeting. Trustee Frost seconded the motion. All Trustees voted aye. Motion carried at 7:39 p.m.

Respectfully Submitted

Claudett E. Peters
Village Administrator