

**Village of Johnsbury**  
**Residential Solid Waste, Recycling, and Optional Waste**  
**Collection Services**

**REQUEST FOR PROPOSALS**

ISSUE DATE

July 9, 2021

MANDATORY

PRE-PROPOSAL INFORMATIONAL MEETING

**July 21, 2021 – 11:00 a.m.**

Proposal Due Date & Time:

**August 6, 2021 – 11:00 a.m.**

## ARTICLE 1 – OVERVIEW

### *Section 1.1 Request for Proposal*

The Village of Johnsburg (hereinafter referred to as “Village”) a municipal corporation of the State of Illinois, located in McHenry County, is seeking proposals for the professional collection services for residential refuse, recycling, yard waste, leaf pickup and other additional services. The Village would enter into a contract with a qualified and responsible firm for such services, and accordingly is furnishing herein a set of specifications by which such proposals shall be judged. Any firm (hereinafter “Contractor”) desiring to furnish a quotation for such services shall submit a sealed proposal according to the instructions and format of the attached Request for Proposal (RFP) documents.

### *Section 1.2 Municipal Overview*

The Village of Johnsburg, population 6,337, is located in McHenry County in northeastern Illinois. The Village consists of approximately 7.5 square miles and one residential refuse and recycling contractor currently serves the Village. The Village has had a residential curbside refuse, recycling and yard waste collection program in place for more than 30 years. Currently, the Village offers a basic level of service consisting of one (1)- 35- gallon refuse container (provided by homeowner), unlimited recycling (one (1)- 18-gallon recycling bin is provided by the contractor and additional bins can be purchased from the contractor or recycling totes can be rented). The program includes the pickup of one large items per week at no additional cost and provides for refuse stickers to cover the cost of additional refuse or the option to rent totes directly from the contractor. The current program also provides for optional household yard waste subscription service and/or yard waste sticker program. The most recent curbside refuse, recycling and yard waste collection statistics are available in **Exhibit A**. The Village disclaims any warranty or accuracy of these numbers, and it will be up to the Contractor to satisfy themselves as to the number of ultimate users prior to submittal a proposal.

### *Section 1.3 Exclusive Contract*

It is the express intent of the Village to award an exclusive contract for a five (5) year term for the pickup and proper disposal of residential refuse and recyclable materials and other possible additional services. The contract shall include all single-family and multi-family units that utilize curbside collection service. The contract shall not include multi-family properties serviced by centralized dumpsters, or commercial, industrial, or institutional properties unless specified. Upon award of the Contract, no other firms shall be awarded single-family garbage and refuse collection service and single-family recycling licenses.

Neither the Request for Proposal nor the receipt of any proposal constitutes an offer or acceptance, and in no case will either require the Village to award a contract or pay any costs incurred in preparation of a response, nor to procure or contract any services or supplies whatsoever. The Village reserves the right to negotiate with all qualified sources, and to cancel this Request for Proposal in part or in its entirety. The Village further reserves the right to amend or waive any or all requirements or specifications.

### *Section*

#### *1.4 Program Selection*

This proposal requests prices for various options and alternates for residential refuse, recycling, yard waste, electronic recycling, leaf pickup and other possible additional services. The Village reserves the right to require the awarded Contractor to implement any one or combination of services and/or additional services outline below. The Contractor shall propose to furnish complete equipment, labor, materials and supplies to accomplish all work necessary to complete such contract as may be agreed upon by the Village and the Contractor.

As part of this bid, the Village will choose from either one of the following base bid options:

<b>Item</b>	<b>Explanation</b>
Base Bid – Limited Refuse Removal (includes one bulk item per pickup), Unlimited Recycling	Limited refuse collection consisting of one (1)-32-gallon container, unlimited recycling, and one bulk item per week for a flat monthly fee. Refuse container provided by homeowner/tenant and one 18 - gallon plastic recycling box provided by contractor. Option for homeowners to rent refuse and recycling totes or purchase additional recycling boxes. <i>Contractor to provide senior discount.</i>
Base Bid – Limited Refuse (includes one bulk item per pickup), Unlimited Recycling and (Containers provided by contractor)	Limited refuse collection consisting of one (1)-65-gallon garbage toter, one (1)- 65-gallon recycling toter and one bulk item per week for a flat monthly fee. Totes provided by contractor. Option for homeowners to rent additional toter(s). <i>Contractor to provide senior discount.</i>

In addition to the base bid option, the Contractor shall provide the following optional services to be paid for by the homeowner/tenant:

<b>Additional Services</b>	<b>Explanation</b>
A – Subscription and Sticker Yard Waste Pickup	Contractor to provide optional subscription and sticker yard waste service between April 1 <sup>st</sup> and November 30 <sup>th</sup> . Cost to be paid by homeowner/tenant.
B – White Goods/Appliances	Contractor to provide per item, flat rate fee to be paid by homeowner/tenant for pickup of white goods/appliances
C – Electronic Waste	Contractor to provide per item, flat rate fee to be paid by homeowner/tenant for pickup of Electronic Waste

Following the selection of a base bid option, the Village may select the below additional service. The Contractor would be compensated for the additional service by adding the cost onto the monthly base bid cost:

<b>Additional Services</b>	<b>Explanation</b>
A – Leaf Pickup	Contractor to provide pickup of up to six landscape bags of leaves per week for four weeks in the fall;
B – Leaf Vacuum Service	Contractor to provide leaf vacuum service throughout the Village – four times in the fall

### *Section 1.5 Instructions to Contractors*

The Village desires to select the Contractor who, in the Village’s opinion, will best be able to provide the services described in this RFP. No Contractor or any third party will be entitled to any written justification or administrative appeal of the Village’s selection process.

The final contract will be negotiated with the selected Contractor, approved by the Village Board and executed by the Village President.

This RFP must be submitted no later than **11:00 a.m. local time on August 6, 2021**. No consideration will be given to documents received after the above stated date and time. Contractors must submit one (1) complete, sealed, signed and attested original Proposal and one (1) copy addressed to:

Village of Johnsburg  
Attn: Village Administrator  
1515 Channel Beach Avenue  
Johnsburg, IL 60051

All Proposals submitted must include all information and documents as requested in this RFP. No oral or electronic Proposals, including those sent by facsimile or via e-mail, will be accepted or considered. All Proposals received after the submittal time will be rejected and returned unopened. Failure to follow these instructions may result in rejection of the Proposal.

In submitting a Proposal, each Contractor states and agrees that the Proposal is submitted in strict accordance and compliance with the requirements, scope and intent set for in this RFP. Where Proposals are signed by an agent of the Contractor, evidence of his or her authority to act as such agent will accompany the Proposal.

**THE VILLAGE RESERVES THE RIGHT TO REJECT ANY AND ALL PROPOSALS AND TO WAIVE ANY IRREGULARITIES.**

#### *Section 1.6 Questions and Inquiries*

In order to maintain the impartiality of the RFP process, and also in order to allow all potential respondents the opportunity to ask questions, all questions and inquiries must be presented in writing either via e-mail or letter correspondence. No phone inquiries. Written questions may be submitted to the Village until **4:00 p.m. on Monday, July 19, 2021**.

Questions regarding this RFP should be in writing and addressed to the following:

Village of Johnsburg  
Attn: Claudett Sofiakis, Village Administrator  
1515 Channel Beach Avenue  
Johnsburg, IL 60051  
E-mail: csofiakis@johnsburg.org

Contractors will promptly notify the contact person identified in this RFP of any ambiguity, inconsistency or error which they may discover upon examination of the RFP. Requests for interpretation or specifications may be made in writing and directed to the contact person.

***Firms contacting an Employee, Appointed Official or Elected Official of the Village of Johnsburg, other than those individuals identified in this RFP, about this proposal, prior to award of a contract will be disqualified.***

#### *Section 1.7 Mandatory Pre-Proposal Meeting*

Prospective Contractors are required to attend a pre-proposal meeting on **July 21, 2021, at 11:00 AM** at the Village of Johnsburg, 1515 Channel Beach Avenue, Johnsburg, Illinois 60051. The purpose of the meeting will be to review the specifications and offer an opportunity for questions regarding the specifications. If prospective Contractors will be unable to attend the meeting, they must contact Claudett Sofiakis at (815) 385-6023 to schedule an alternate meeting time.

*Section 1.8 Conclusion of Process*

The Village intends to complete the selection process by or before September 10, 2021. All Proposals submitted will remain in full force and effect during the Village's selection process and until a final decision is made by the Village Board. Proposals will be kept confidential until a contract has been approved by the Village Board.

## ARTICLE 2 – DEFINITIONS

**Bulk Item.** Any refuse which is too large to fit into an approved refuse container and which combined with any other refuse that is too large to fit into an approved container exceeds, in total, fifty (50) pounds in weight. Examples of bulk items include, beds, sofas, large tables and chairs, dressers, bookcases, mattresses and box springs, other large household furniture, and large appliances that do not contain CFC or HCFC refrigerant gas, PCB containing capacitors, mercury switches, or other hazardous components. White Goods are not bulk items.

**Bundles.** Limbs, branches or other loose items that do not exceed four (4) feet in length and fifty (50) pounds in weight. Each branch shall not exceed two (2) inches in diameter with the total diameter of the bundle not to exceed eighteen inches. Bundles shall be securely wrapped in twine.

**Curbside.** Off the street and highway pavement and within five (5) feet thereof.

**Household Unit.** A single-family and multi-family unit that utilizes curbside collection system.

**Landscape Waste.** Compostable waste material from indoor or outdoor vegetation and landscape areas including grass, leaves, garden clippings and brush (no more than two [2] inches in diameter and four [4] feet long), excluding Christmas trees. Sod, trees, stumps and roots are not landscape waste.

**Recyclable Materials.** Single stream recycling materials including, but not limited to, the following:

- Newspaper
- Newspaper inserts
- Paper/chipboard cardboard
- Egg cartons
- Frozen food boxes
- Metal bottle caps/lids
- Receipts
- Aerosol cans (no nozzle)
- Bulk/junk mail
- Aluminum cans
- Clean aluminum foil/trays
- Brown paper grocery bags
- Toilet paper rolls
- Milk cartons
- Computer paper
- Construction paper
- Notebook paper
- Envelopes
- White copy paper
- Green, brown and clear glass
- Bi-metal cans
- 6-pack plastic rings
- Magazine catalogs
- Telephone books
- Juice boxes
- Fax paper
- Writing paper
- Scratch paper
- Post-It notes
- Calculator tape
- Colored paper
- Steel cans
- #1 - #7 plastics (no peanuts)

**Refuse.** All organic or kitchen wastes typically generated in a household, such as rejected or unused food and food residues, paper used in wrapping food, household rubbish, inorganic and incombustible household waste (i.e., cans, metal ware, broken glass, crockery, stoneware, and similar waste resulting from the regular operation of the household), empty cartons and crates, discarded toys, discarded clothing and light furniture, un-recyclable plastics, and similar material. Containers with lids removed and completely dried or empty of any paint, stain, solvents, motor oil, antifreeze, pesticides, or other chemicals. Garbage shall not include waste from any manufacturing process, construction material, broken concrete, lumber, large rocks, and other similar material.

**Seasonal Suspension.** Seasonal tenants may elect to suspend services in instances of absences of a period greater than 30 days.

**Senior Rate.** Seniors are identified as residents aged 65 years or older. A senior discount program will be established whereas a resident showing proof of age to qualify for this program will receive a discounted monthly refuse price.

**White Good.** Any domestic and/or commercial large appliance that contains CFC or HCFC refrigerant gas, PCB containing capacitors, mercury switches, or other hazardous components. Examples include, but are not limited to, refrigerators, freezers, air conditioners, ranges (both electric and gas), humidifiers, dehumidifiers, water heaters, water softeners, furnaces, and other similar large appliances.

## **ARTICLE 3 – GENERAL REQUIREMENTS**

### *Section 3.1 Exclusive Contract*

The Village shall enter into an exclusive five (5) year contract with the submitted pricing of a selected Contractor for the residential collection of refuse, recyclables and yard waste materials, the recycling of such materials within the Village of Johnsburg, and other possible additional services. The Contractor shall provide an implementation timeline as part of this proposal, and the contract period will commence on an agreed upon date between the Village and Contractor for curbside collection of refuse, recyclables, yard waste materials, and other possible additional services. The contract shall include all single- family and multi-family units that utilize curbside collection service. Tenants who have refuse and recycling services elsewhere through their business may elect to dispose of their waste at their place of business and are not obligated to receive services through this contract. The contract shall not include multi-family properties serviced by centralized dumpsters, or commercial, manufacturing, industrial, or institutional properties unless specified. It is the intention of the Village to secure a firm price contract for the five (5) year period, and all proposals shall be considered on this basis unless specifically noted. The Village may terminate the contract by written notice of default to the Contractor if the Contractor fails to meet the requirements as outlined earlier in this package.

### *Section 3.2 Contract Length*

The term of the contract shall be for a period of 5 years, with contract extensions of up to three (3) additional five-year periods that may be extended at the Village's sole discretion. The term of the contract will commence on December 1, 2021 and expire on November 30, 2026 unless extended by the Village.

### *Section 3.3 Letter of Credit*

The Contractor shall post an irrevocable letter of credit with the Village named as beneficiary in the amount of \$50,000, which shall remain in effect for the full term of the Contract, including any extension period. Such letter of credit shall be executed by and issued by a financial institute in McHenry County reasonably acceptable to the Village and shall be subject to approval as to form and content by the Village attorney. The Contract would provide that the Village would be able to draw upon the letter of credit, up to the full amount, in order to obtain alternative waste collection, recycling and other services described in the Contract in the event that the Contractor is more than ten days late in providing for collection of refuse recyclables and yard waste materials.

### *Section 3.4 Damage to Streets Prohibited*

The Contractor shall provide collection equipment that will not disfigure or damage Village streets, and operators that will operate vehicles in a manner that will not damage streets, sidewalks, overhead trees, etc. The Village shall require the Contractor to repair, at the Contractors expense, all damage to Village streets or other property that is caused by spills, skidding vehicles, driving on sidewalks or parkways, equipment malfunction, operator negligence, or other Contractor actions or conduct.

### *Section 3.5 Responsibilities*

The Contractor shall be accountable for any and all damage to any buildings, roads, walks, driveways, utilities, trees, grounds and persons which occur while performing the service work called for under this contract.

- A. Public Property: The Contractor, at his own expense, shall restore all damage or injured items to a condition, which meets the approval of the inspector.
- B. Private Property: The Contractor, at his own expense, shall have all damaged or injured items restored to its proper condition.



- C. Utility Company Property: In the event of damage to any utility lines, or other equipment belonging to any utility company, the utility company shall make the necessary repairs, and the Contractor shall reimburse the utility company for the cost of these repairs.
- D. Utilities: The Contractor shall notify and coordinate his work with appropriate public service concerns when water lines, gas lines, electrical lines, telephone lines, or other structures may be affected while performing the work called for under this contract.

### *Section 3.6 Days of Collection*

It is the Village's intent to maintain the current Friday collection service schedule throughout the term of the contract. For cost containment purposes, the Village will be willing to discuss the collection service schedule with those Contractors selected for the finalist review process. If the Contractor desires to change the collection schedule, it shall be the Contractor's responsibility to provide the Village with the following:

1. Detailed explanation of why the rearrangement is necessary.
2. Village of Johnsbury map displaying the proposed collection schedule changes, clearly depicting the Village divided into collection days, if necessary.

If the collection dates are changes from the current dates outlined in **Exhibit B**, the Contractor is responsible for designing, printing, and distributing a written letter, to be approved by the Village, to each household affected by the rearrangement, explaining the reason for the change in the day service is provided and the date in which the change in service will take place. For the first week following the change in service, the Contractor will be highly responsive to residents who are confused by the new schedule and return to their homes if they will have to wait longer than two days for collection. The said letter of explanation distributed by the Contractor must arrive at each resident's house at least two weeks prior to the date of service change. The said letter and its distribution method are subject to the Village's approval.

### *Section 3.7 Collection Hours*

Collection services by all vehicles will begin no earlier than 7:00 a.m. Performing collection services prior to 7:00 a.m. is a violation of the Municipal Code and may result in one or more citations. All collections for each scheduled day shall be completed by 5:00 p.m. Residents shall be asked to set out refuse, recyclables, and yard waste materials by 7:00 a.m. on the scheduled day of collection.

### *Section 3.8 Point of Collection*

Collection shall be made at the curbside.

### *Section 3.9 Missed Collection*

The Contractor shall establish and publicize a procedure for receiving and responding to resident complaints of missed collections. Complaints of missed collections received by the Contractor or the Village the same day as the collection day shall be remedied if at all possible within the same collection day, or within 24 hours of the collection day at the latest. Complaints of missed collections received by the Contractor or the Village on the day following the scheduled day for collection shall be remedied by collecting the materials by 5:00 p.m. on that day.

### *Section 3.10 Customer Information and Complaint Resolution*

From the date of execution to November 30, 2021, the Contractor shall be obligated under this Contract to initiate, at its sole cost and expense, Consumer Education called for under this Contract and purchase and deliver toters in sufficient time for the commencement of all services on December 1, 2021. The Contractor shall establish and maintain

a method for accepting and responding to customer calls and complaints. Contractor's staff shall be knowledgeable and courteous in answering customer information requests and resolving resident complaints regarding the collection service. All calls must be recorded in a log noting date, time, address, request or complaint, and method and date of resolution. The log shall be made available to the Village upon request. The Contractor shall meet with the Village as often as needed to review customer complaints and resolutions.

#### *Section 3.11 Collection Guidelines*

The Contractor will make available refuse, recycling, and yard waste guidelines for residents to be handed-out at the Municipal Center and distributed or mailed to every pick-up location two weeks prior to the first week of pick-up. Guidelines must include a description of collection times, Contractor phone number for complaints or missed collections, specific guidelines of what types of materials will be accepted, and the manner in which they are to be prepared, per this proposal and Contract.

#### *Section 3.12 Clean-Up on Route*

The Contractor shall pick up and clean all materials blown, littered, and broken as a result of handling by collection. Each vehicle shall be equipped with at least one broom and one shovel for use in cleaning up material. In the event an area or areas would require the use of a street sweeper because of spillage or any other reason, the Contractor shall promptly dispatch all necessary equipment, at the Contractor's expense.

#### *Section 3.13 Collection on Holidays*

When the regularly scheduled collection day falls on New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, or Christmas Day, the Contractor shall collect the materials on the next day after the regular collection day.

#### *Section 3.14 Holiday Tree Collection*

The Contractor will provide curbside collection of holiday trees during the month of January at no cost to the Village or to individual Customers.

#### *Section 3.15 Improperly Prepared Materials*

When the Contractor encounters improperly prepared material, the following procedure shall be followed:

1. On the first occurrence, the Contractor shall pick up all refuse, recyclable or yard waste material and process it properly, except white goods or bulk materials. The Contractor shall complete a tag approved by the Village noting the problem and leave it with the resident. The Contractor shall submit with this proposal an example of the tagging system to be used. The address and date shall be documented. Each tag or label shall provide a brief explanation as to why the material will not be collected in the future. Example explanations include but are not limited to: improper recycling preparation, branches not bundled, bundles are in excess of the four (4) foot length requirements, etc.
2. Upon the second and same ensuing occurrence by the same resident, the Contractor shall leave the improperly prepared material, collect any properly prepared material, complete a notice and leave it with the resident. The Contractor shall leave items only when the second offense is regarding the same occurrence and displays the same circumstances as the first offense of improperly prepared materials. The date and address shall be documented.
3. The Contractor shall supply a duplicate copy of all notices to the Village on a monthly basis.

### *Section 3.16 Equipment Requirement*

1. Safety and Maintenance. All of the Contractor's collection equipment must be maintained and operated in compliance with all federal, state and local statutes, ordinances and regulations to assure the safety of the collection crew and Village residents. All collection equipment shall be covered and secured to prevent material blowing, leaking or falling out during transit.
2. Identification. All collecting equipment shall be clearly identified by affixing the following items permanently and conspicuously to both sides of the equipment:
  - a. Contractor's name.
  - b. Contractor's telephone number.

### *Section 3.17 Processing Requirements*

Processing of the collected refuse, recyclable, yard waste and electronic materials will be the responsibility of the Contractor.

### *Section 3.18 Promotions and Education*

The Contractor shall participate in promotional and educational efforts as outlined below:

1. Distribution notices of improperly prepared materials that will be prepared by the Contractor with the approval of the Village.
2. Training of employees to deal courteously with customers on the telephone and on route to promote the collection service and explain proper material preparation.
3. Advise the Village on promotional and educational material content presentation.
4. Reimburse the Regional Superintendent of Schools \$300 per year towards refuse/recycling education efforts.

### *Section 3.18 Estimated Service Area and Volume*

The Village estimates that a total of 2,340 dwelling units are within the corporate limits. This figure was taken from the 2019 Census Estimate. Subsequent analysis conducted by the current contractor found that there are approximately 2,129 households participating in the presently existing Refuse and Recycling. These figures were gathered with the best data available. See **Exhibit A** for current data.

### *Section 3.19 Damaged Toters*

Any Contractor supplied collection toter that is damaged because of their handling by employees or which require repair due to ordinary wear and tear shall be repaired or replaced by the Contractor, at no cost to the customer. Any containers provided by the homeowner/tenants that is damaged because of their mishandling by employees shall be repaired or replaced by the Contractor at no cost to the customer.

### *Section 3.20 Examination of Conditions*

Contractors are cautioned to carefully examine conditions affecting collection, separation, transportation, and other variables which may affect collection of refuse, recyclable, yard waste and electronic materials within the Village of Johnsburg. Contractors are also encouraged to make all necessary investigations in order to acquaint themselves with the character of collecting curbside recycling materials within the Village. The Village of Johnsburg will not advise Contractors as to any conditions relating to collection or other obligations under the contract. All figures found in

this Request for Proposal were gathered using reasonably available data at the time of the Request for Proposals creation. With submission of a Proposal, the submitting Contractor understands and recognizes that the estimated figures located in the Request for Proposal were gathered using the best data available at the time of the Request for Proposals creation and that any submitted proposals are final and will not be subject to negotiation during the contract term.

### *Section 3.21     Award of Contract*

The award of the contract, if it is awarded, will be to the Contractor whose proposal is determined by the Village to be in the best interest of the Village. Lowest monetary proposal is not necessarily the sole determining factor. The contract shall be awarded to the submitter whose proposal most closely satisfies the overall specifications as well as other factors. Such other factors include, but are not limited to, the following:

- Cost - The price of the contract for the residential curbside collection of refuse, yard waste, and recyclable materials.
- Experience of Company - Consideration will be given to those submitters who have performed similar types of work.
- Markets - Demonstration of availability of relatively stable markets for materials collected through letters of agreement or other communications with secondary material buyers.
- Re-use of Recyclables - Demonstration of an interest in expanding markets through procurement of paper and other materials with a recycled content.
- Features Exceeding Minimum Specifications - Any features that the submitter can provide the Village that exceeds these specifications will be weighed as a benefit towards the award of the contract. The Village shall be the sole judge if any feature is of benefit and to what degree.

### *Section 3.22     New Toter Delivery*

Any new containers or toters that are necessary for service provisions outlined in this RFP will be delivered to residents no later than November 29, 2021.

### *Section 3.23     Billing and Payment*

The Contractor shall bill the resident directly for services and be responsible for collection on all accounts. The Contractor is responsible for any losses due to failure of residents to pay for services. Bills sent by the Contractor to the residents shall be accurate, clear, and itemized for each charge imposed on the resident. Toter charges, if applicable, must be itemized and delineated. Bills shall be based on monthly rates, but, at the option of the Contractor, bills may be issued to customers on a quarterly basis. Bills must be issued by the Contractor at least quarterly.

### *Section 3.24     Data Collection and Reporting*

The Contractor shall prepare and submit to the Village a monthly refuse, recycling, and yard waste report, due by the 15<sup>th</sup> day of the following month. The report shall include, but not be limited to the following information:

- Total number of household's receiving service;
- Total weight in tons and total volume in compacted cubic yards of refuse/recyclables/yard waste/electronic recycling collected each month; and
- Copy of all complaints filed by Village of Johnsborg residents per month; and

All reports, data, and information, once supplied to the Village, will become the property of the Village to be used as it will solely determine without obligation to any person, firm, or corporation, except for such information as stated in these specifications that will be considered exempt from Freedom of Information Act disclosure by the Village upon

assertion as to its proprietary nature by the Contractor. The Village reserves the right to audit the financial and administrative records of the Contractor as they pertain to the refuse, recycling, and yard waste services in the Village of Johnsburg.

### *Section 3.25 Collection for Municipal and Civic Properties*

The Contractor shall provide, at no additional cost to the Village, the collection of refuse and recyclables from the properties/locations listed in Exhibit C. These properties use a combination of containers as identified in the Exhibit. The Village reserves the right to change the number, type of containers and add additional Village owned properties.

### *Section 3.26 Community Events*

The Contractor shall provide, at no additional cost to the Village for the collection of refuse and recyclables for community events listed in this section. The Contractor shall provide such containers at least one (1) day prior to the scheduled event and remove the containers by the morning of the next business day. The Village reserves the right to change the number and type of containers and to add new events as they occur.

The events requiring additional containers and totes for special collection include, but are not limited to:

1. **Easter Egg Hunt** (March/April)
  - a. Up to 3 refuse totes or disposable refuse boxes
  - b. Up to 3 refuse totes or disposable recycling boxes
2. **Memorial Day** (May)
  - a. Up to 3 refuse totes or disposable refuse boxes
  - b. Up to 3 refuse totes or disposable recycling boxes
3. **Summer Party Event** (August)
  - a. Up to 10 refuse totes or disposable refuse boxes
  - b. Up to 10 recycling totes or disposable recycling boxes
4. **Saufen und Spiel** (September)
  - a. Up to 10 refuse totes or disposable refuse boxes
  - b. Up to 10 recycling totes or disposable recycling boxes
5. **Celebration in the Park** (October)
  - a. Up to 10 refuse totes or disposable refuse boxes
  - b. Up to 10 recycling totes or disposable recycling boxes
6. **Holiday Magic** (December)
  - a. Up to 3 refuse totes or disposable refuse boxes
  - b. Up to 3 recycling totes or disposable recycling boxes
7. **Jeps on the Run** (December)
  - a. Up to 10 refuse totes or disposable refuse boxes
  - b. Up to 10 recycling totes or disposable recycling boxes

The Contractor shall provide discounted/flat rate portable toilets for community events. The Contractor shall provide such portable toilets at least one (1) day prior to the scheduled event and remove the portable toilets by the morning of the next business day.

### *Section 3.27 Future Development/Annexations*

The Contractor shall service land annexed to the Village of Johnsburg during the term of the Contract, as well as residential dwellings constructed during said term. Service to land annexed to the Village and future residential development shall be provided on the same terms as set forth herein. A new structure shall be considered a serviceable address upon the issuance of the Certificate of Occupancy. Changes to the corporate boundaries or

service area resulting from annexations, zoning actions, site plan approvals, construction, etc. shall be communicated to the Contractor by the Village.

#### *Section 3.28 Employee Conduct/Quality Control*

The Contractor shall undertake to perform the collection and disposal services rendered herein in a clean, orderly and efficient manner and to use due care and diligence in the performance of the Contract. Neat, orderly, and courteous employees and collection crews shall also be provided.

The Contractor shall, at each service address, neatly return the containers where they were found. The Contractor shall repair or replace at its expense containers damaged as a result of its handling thereof.

The Contractor shall prohibit the drinking of any alcoholic beverages or the ingestion of any cannabis or controlled substances as defined by Illinois law by its drivers and crew members while on duty or in the course of performing their duties under the terms of this Contract.

Employees shall carry official company identification and shall present such identification upon request. Vehicle operators shall carry valid State of Illinois driver's licenses for the class of vehicle operated. Vehicle operators shall obey traffic regulations, including gross vehicle weight and speed limits.

#### *Section 3.29 Safety*

It is expected that the selected Contractor shall follow any and all applicable safety rules and policies in accordance with company safety practices and all state and federal laws. Work shall be undertaken by the contractor in an orderly and safe manner to ensure protection of the local residents and Village employees so that no accidents occur. The selected Contractor shall follow all traffic control devices and MUTCD requirements for traffic control.

#### *Section 3.30 Vehicles*

Vehicles shall display the name of the Contractor, a local phone number, and a vehicle identification number that are clearly visible on both sides. Vehicles shall be fully enclosed, leak proof, and operated in such a way that no refuse, recyclables, or yard waste can leak, spill or blow off a vehicle as the result of the vehicle operator's failure to properly monitor the load. The Contractor shall be responsible for the immediate collection and cleanup of all litter. The Village reserves the right to inspect the Contractor's equipment solely for the purpose of determining compliance with the Contract.

#### *Section 3.31 Independent Contractor*

The Contractor acknowledges that it is an Independent Contractor and that none of its employees, agents, or assigns are employees of the Village. The Contractor shall be solely responsible for unemployment, social security, and other payroll tax payments required by law or union contract.

#### *Section 3.32 Compliance with Laws*

The Contractor will be required and will agree to comply with all laws, statutes, ordinances and regulations of any governmental body, including, but not limited to the Village and federal, state and local governments that are applicable to or in any manner may affect the services performed under the contract, including non-discrimination and equal employment opportunity requirements.

#### *Section 3.33 References*

In order to allow evaluation of Contractor's capabilities, Contractors are required to supply the information requested below. Each Contractor shall list five municipalities or agencies where similar work has been conducted on

the form in **Exhibit D**. For each reference, list the product supplied and installed, contact person's name, address, and phone number, and the time period in which the work was completed.

#### *Section 3.34 Insurance*

The Contractor will be required to maintain, at a minimum, the insurance coverage set forth in **Exhibit E**. Each Proposal will be accompanied by written evidence of the insurance in the amounts, coverages, scope and form specified therein.

#### *Section 3.35 Labor Agreements and Work Stoppages*

The Contractor will notify the Village when negotiations begin with all bargaining units and will update the Village on the progress of those negotiations.

Should a work stoppage occur which lasts more than five (5) business days, the Village will be permitted to initiate such actions and procedures as the Village deems necessary to perform, with the use of its own employees, or otherwise by contract, the solid waste collection services to be furnished by Contract pursuant to Contract. All costs and fees incurred by the Village in this regard will be paid by Contractor and will be deducted from payments due from the Village to the Contractor or, if no payments are due to the Contractor, then such payment will be deducted from the Contractor's letter of credit. Contractor's obligation under this Section to reimburse the Village is in addition to any other obligation contained in the Contract and will survive the termination of the Contract. The terms of this Section are not in lieu of, and will not be construed as a waiver of, any applicable statute of limitation or repose.

#### *Section 3.36 Credits and Fees*

Should the Contractor fail to provide service to any of the service addresses by the day after the scheduled collection day, the Contractor provide a credit to all homeowners/tenants having not received said service equal to the prorated cost of the pickup. Should the Contractor choose to operate in contravention of the hours of operation listed herein, the Contractor agrees to pay to the Village a fee of \$500. These provisions do not waive other remedies that the Village may have.

## **BASE BID 1: LIMITED REFUSE, UNLIMITED RECYCLING, AND OPTIONAL SERVICES**

### *Solid Waste Collection*

The Contractor will collect up to 32 gallons of solid waste once each week from each residence for a flat monthly fee and dispose of the same in an environmentally safe and responsible manner in accordance with the provisions outlined in this RFP and applicable law. Container shall be provided by homeowner/tenant. Contractor shall also collect one bulk item per week at no additional cost. Contractor shall provide toter rental options to be paid by homeowner/tenant.

### *Recycling Collection*

The recycling collection service shall use the general curbside collection method already established within the Village. Recyclable materials will be placed in a 18-gallon plastic recycling box provided by the contractor and/or in containers provided by the homeowner/tenant not to exceed 32-gallons in size, weighing no greater than 50 lbs. The cost of the curbside recycling program shall be built into the flat rate for refuse collection with no additional charge to either the Village or resident for curbside recycling service. Residents may elect to purchase additional 20-gallon recycling boxes or rent recycling toters from the contractor for an additional cost. The Contractor shall collect from each household an unlimited amount of recyclables each week. The Contractor shall retain 100% of the proceeds from the sale of recyclables, and the projected revenues from the sale of collected materials shall be taken into consideration when determining the flat rate for refuse and recycling collection.

In order to assist the Contractor in making accurate revenue projections, a summary of the reported total pounds of recyclables materials collected at the curbside for a twelve-month period has been attached as **Exhibit A** is incorporated herein.

### *Yard Waste Collection*

Under this Base Bid Option, the resident shall be allowed to choose between two methods of collections outlined below.

- A. Seasonal Landscape Waste Subscription: During April 1<sup>st</sup> through November 30<sup>th</sup> of each year of the contract, landscape waste will be placed in bio-degradable Kraft paper bags (not to exceed 30 gallons), 32-gallon plastic cans or bundled with twine. The total weight of any container when filled or any bundle shall not exceed 50 pounds each. Residents will have the opportunity to subscribe to this limited service on an annual basis that allows eight (8) bags/cans or bundles of landscape waste per week. Subscribers to the seasonal landscape waste service may also rent for at their expense, yard waste toter(s) from the Contractor.
- B. Landscape Waste Stickers: During April 1<sup>st</sup> through November 30<sup>th</sup> of each year of the contract, landscape waste can be placed in bio-degradable Kraft paper bags (not to exceed 30 gallons), 32-gallon plastic cans or bundled with twine, with a purchased "Landscape Waste" sticker firmly attached to each bag. The total weight of any container when filled or bundled shall not exceed fifty (50) pounds each.

### *Electronic Recycling*

The Contractor shall provide, at a per item flat rate curbside collection of those electronic recycling items identified in the Public Act 097-0287 throughout the term of the contract.



### *Bulk Materials and White Goods Collection*

Regarding bulk materials, the Contractor shall also provide collection services for one (1) bulk item weekly per household/account at no additional cost. Examples shall include: sofas, tables, mattresses, box springs, small amounts of household construction and demolition debris, and large appliances which do not contain CFC or HCFC refrigerant gas, PCB containing capacitors, mercury switches, or other hazardous components. Additional items shall be collected at the rate specified per the enclosed price quotation sheet

The Contractor shall have a plan for the separate collection and proper recycling / disposal of white goods collected in compliance with all State and Federal requirements. The cost of collection and disposal of white goods containing CFC or HCFC refrigerant gas, PCB containing capacitors, mercury switches, and other hazardous components shall be at the rate per item specified on a separate price quotation sheet.

Residents will be responsible for paying the Contractor directly for the collection of any white goods.

## **BASE BID 2: UNLIMITED REFUSE AND RECYCLING, SUBSCRIPTION AND STICKER YARD WASTE, AND ELECTRONIC RECYCLING COLLECTION**

### *Solid Waste Collection*

The Contractor will collect a limited amount of solid waste once each week from each residence and dispose of the same in an environmentally safe and responsible manner in accordance with the provisions outlined in this RFP. Households will be required to use Contractor supplied 65-gallon two-wheeled totes as "Approved Containers". A senior discount will be available. Contractor shall also collect one bulk item per week. Homeowners may rent optional sized containers at their expense or an additional refuse tote directly from the contractor for an additional cost.

### *Recycling Collection*

The recycling collection service shall use the general curbside collection method already established within the Village. Recyclable materials will be placed in Contractor supplied 65-gallon recycling tote. The cost of the curbside recycling program shall be built into the flat rate for refuse collection with no additional charge to either the Village or resident for curbside recycling service. The Contractor shall collect from each household an unlimited amount of recyclables each week. Homeowners/tenants may rent additional recycling totes from the contractor for an additional cost. Contractor shall retain 100% of the proceeds from the sale of recyclables, and the projected revenues from the sale of collected materials shall be taken into consideration when determining the flat rate for unlimited refuse collection.

In order to assist the Contractor in making accurate revenue projections, a summary of the reported total pounds of recyclables materials collected at the curbside for a twelve-month period has been attached as **Exhibit A** and is incorporated herein.

### *Yard Waste Collection*

Under this Base Bid Option, the resident shall be allowed to choose between two methods of collections outlined below. Resident shall be responsible for contracting and paying for the additional service directly for the collection of yard wastes

- A. Seasonal Landscape Waste Subscription: During April 1<sup>st</sup> through November 30<sup>th</sup> of each year of the contract, landscape waste will be placed in 30-gallon bio-degradable Kraft paper bags, 32-gallon plastic cans or bundled with twine. The total weight of any container when filled or bundle shall not exceed 50 pounds each. Residents will have the opportunity to subscribe to this limited service on an annual basis that allows eight (8) bags/cans or any bundles of landscape waste per week. Subscribers to the seasonal landscape waste service may also rent, at their expense, yard waste tote(s) from the Contractor.
- B. Landscape Waste Stickers: During April 1<sup>st</sup> through November 30<sup>th</sup> of each year of the contract, landscape waste will be placed in 30-gallon, bio-degradable Kraft paper bags (not to exceed 33 gallons), 32-gallon plastic cans or bundled with twine, with a purchased "Landscape Waste" sticker firmly attached to each bag. The total weight of any container when filled or bundled shall not exceed fifty (50) pounds each.

### *Electronic Recycling*

The Contractor shall provide, at a per item flat fee, curbside collection of those electronic recycling items identified in the Public Act 097-0287 throughout the term of the contract. Resident shall be responsible for paying the Contractor directly for the collection/recycling of electronic wastes.

### *Bulk Materials and White Goods Collection*

Regarding bulk materials, the Contractor shall also provide collection services for one (1) bulk item weekly per household/account at no additional cost. Examples shall include: sofas, tables, mattresses, box springs, small amounts of household construction and demolition debris, and large appliances which do not contain CFC or HCFC refrigerant gas, PCB containing capacitors, mercury switches, or other hazardous components. Additional items shall be collected at the rate specified per the enclosed price quotation sheet.

The Contractor shall have a plan for the separate collection and proper recycling / disposal of white goods collected in compliance with all State and Federal requirements. The cost of collection and disposal of white goods containing CFC or HCFC refrigerant gas, PCB containing capacitors, mercury switches, and other hazardous components shall be at the rate per item specified on a separate price quotation sheet.

Residents will be responsible for paying the Contractor directly for the collection of any excess bulk items and white goods.

### *Optional Leaf Pick Up/Leaf Vacuum Service*

#### A. Leaf Pickup

Contractor shall provide pickup of up to six (6) 33-gallon biodegradable paper yard waste bags or six (6) containers no greater than 32 gallons of leaves, four (4) times per year in the fall. The cost of service, if selected, would be added to the monthly fee per household.

#### B. Leaf Vacuum Service

Contractor shall provide a leaf vacuum service throughout the Village (4) four times per year in the fall. The cost of the service, if selected, would be added to the monthly fee per household.

**EXHIBIT A – CURBSIDE REFUSE, RECYCLING, AND YARD WASTE COLLECTION 2019**

<b>Approximate Number of Households:</b>	<b>2,129</b>
<b>Approximate Customers for 2019 with Refuse Carts</b>	<b>971</b>
<b>Approximate Customers for 2019 with Recycle Carts</b>	<b>496</b>
<b>Approximate Seasonal 2019 YW Participation</b>	<b>228</b>

**2019 Monthly Refuse, Recycling, Yard Waste and YW Sticker Totals**

<b>Date</b>	<b>Refuse (Tons)</b>	<b>Recyclables (Tons)</b>	<b>Yard Waste (Yards)</b>	<b>Stickers Sold</b>
January, 2019	140.09	44.70	-	650.00
February, 2019	138.43	39.83	-	-
March, 2019	142.71	42.37	-	-
April, 2019	161.10	46.92	2.07	200
May, 2019	202.52	56.49	33.71	750
June, 2019	157.57	34.93	22.90	500
July, 2019	170.94	38.77	36.28	200
August, 2019	199.06	37.33	42.18	750
September, 2019	160.71	35.63	36.70	100
October, 2019	151.60	30.09	39.55	650
November, 2019	203.86	47.25	52.71	-
December, 2019	149.25	48.57	-	650
<b>Total:</b>	<b>1,977.84</b>	<b>502.88</b>	<b>266.10</b>	<b>4,450.00</b>

\* Curbside Recycling Collection Data report submitted by current refuse, recycling and yard waste Contractor, Waste Management. The Village makes no representation regarding such data accuracy.

### **EXHIBIT C – VILLAGE FACILITIES TO BE SERVED**

The Contractor shall provide, at no cost to the Village, refuse and recycling collection, as well as special pick-ups upon the request of the Village, from the following properties/ locations and any additional Village owned properties/locations that may be added in the future:

<b>Village Facility</b>	<b>Location of Address</b>	<b>Type of Service</b>	<b>Size</b>	<b>Frequency</b>
<b>David G. Dominguez Municipal Center</b>	1515 Channel Beach Ave	Refuse Recycling	(2) 95-gal toter* (2) 95-gal toter*	1x / week 1x / week
<b>Public Works</b>	3200 Richmond Rd	Refuse	(1) 20 yard dumpster* (1) 2-yd dumpster*	2x-3x per annually (as needed) 1x/ week
<b>Hiller Park</b>	5200 Skyhawk Ln	Refuse	(1) 2-yard dumpster*	1x / week
<b>Sunnyside Memorial Park</b>	1515 Channel Beach Ave	Refuse	(1) 2-yard dumpster*	1x / week

\*Indicates that dumpster/toter must be provide by the Contractor.

**EXHIBIT D – REFERENCE FORM**

Please list below current municipal references for which you have performed work similar to that required by this proposal. *Please provide this information for each partner in a Joint Venture and for all Subcontractors.*

Municipality: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City, State and Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_

Dates of Service: \_\_\_\_\_

Municipality: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City, State and Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_

Dates of Service: \_\_\_\_\_

Municipality: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City, State and Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_

Dates of Service: \_\_\_\_\_

Municipality: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City, State and Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_

Dates of Service: \_\_\_\_\_

## **EXHIBIT E – INSURANCE REQUIREMENTS**

### **INSURANCE INDEMNITY AND HOLD HARMLESS**

The Contractor shall maintain general liability and automobile insurance in the amount of no less than One Million Dollars (\$1,000,000) combined single limit (CSL) per occurrence and general liability of \$1,000,000 CSL per occurrence, \$2,000,000 aggregate. An excess umbrella liability shall be provided with a minimum limit of Five Million Dollars (\$5,000,000) per occurrence. The Contractor shall cause the Village of Johnsburg to be named as an additional insured under the policies. Said coverage shall be primary and non-contributory. Proof by means of a Certificate of Insurance shall be filed with the Village at least two (2) weeks prior to the commencement of the services under the contract. Such policy shall not permit termination or modification without at least thirty (30) days prior written notice to the Village. A new Certificate of Insurance shall be filed with the Village Clerk of Johnsburg at least thirty (30) days prior to the expiration or termination of any existing policy of insurance. The coverage shall not expire without 45 day's written notification by certified mail to the Village. The Contractor shall also provide Workmen's Compensation Insurance for all of its employees in the amounts required by statute. A waiver of subrogation shall be provided on worker's compensation coverages. The amount of insurance required herein shall in no way limit the liability of the Contractor for any and all liability of the Contractor in connection with this agreement.

In addition, the contract would require the Contractor to defend, save and hold the Village of Johnsburg harmless from any and all losses, taxes, claims, suits, causes of action, and judgments of any kind or nature whatsoever arising out of, or in connection with ownership, maintenance, use, operation or control of any vehicle owned, maintained or controlled by the Contractor in the Village or otherwise arising out of or in connection with any acts or omission related to the contractor's performance of the contract.

## **ADDITIONAL INSURED ENDORSEMENT**

Name of Insurer:

Name of Insured:

Policy Number:

Policy Period:

Vendors. Effective Date:

This endorsement modifies coverage provided under the following:

Commercial General Liability  
Coverage Part

Name of Individuals or Organization:

WHO IS AN INSURED section of the policy / coverage document is amended to include as an insured, the individuals or organization shown above, but only with respect to liability “arising out of your ongoing operations”.

For purposes of this endorsement, “arising out of your ongoing operations” shall mean:

1. Liability the Additional Insured may incur resulting from the actions of a contractor it hires.
2. Liability the Additional Insured may incur for negligence related to the Named Insured Contractor’s work.
3. Liability the Additional Insured may incur for contractor’s failure to maintain safe worksite conditions.
4. Liability the Additional Insured may incur due to alleged joint negligence of the Named Insured Contractor and the Additional Insured.



**Exhibit F**

**VILLAGE OF JOHNSBURG  
PROPOSAL FOR RESIDENTIAL SOLID WASTE, RECYCLING,  
LANDSCAPE AND ELECTRONIC WASTE COLLECTION SERVICE**

We hereby agree to provide the professional collection services for residential refuse, recycling, landscape waste, bulk items, white goods and electronic recycling, and other possible additional services to the Village of Johnsburg in accordance with the request for proposal provisions, instructions, and specifications for the prices as stated in the Pricing Quotation Sheets for Base Bid 1, Base Bid 2, Optional Services and Leaf Pickup.

Dated and signed this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Company

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Address

\_\_\_\_\_  
Email

\_\_\_\_\_  
Telephone

Village of Johnsburg  
1515 Channel Beach Ave  
Johnsburg, IL 60051

**Pricing Quotation Sheet**

Contractor Company Name: \_\_\_\_\_

**Base Bid 1 - Limited Refuse, Unlimited Recycling, Optional Yard Waste, Bulk Items, White Goods and Electronic Recycling Collection**

	Year 1 1/1/21– 12/31/21	Year 2 1/1/22– 12/31/22	Year 3 1/1/23– 12/31/23	Year 4 1/1/24– 12/31/24	Year 5 1/1/25– 3/31/26
Weekly Collection of up to 32 gallons of refuse, (no-toter provided) plus one bulk item and Unlimited Recycling (18-gallon plastic box provided) (Per Month):					
Weekly Collection of up to 32 gallons of refuse, (no-toter provided) plus one bulk item and Unlimited Recycling (20-gallon plastic box provided) ( <u>Senior Rate Per Month</u> ):					

**Optional Container rentals:**

35 Gallon Refuse Toter Rental (Per Month):					
65 Gallon Refuse Toter (includes cost of additional refuse removal) (Per Month):					
95 Gallon Refuse Toter Rental (includes cost of additional refuse removal) (Per Month):					

35 Gallon Recycling Toter Rental (Per Month):					
65 Gallon Recycling Toter Rental (Per Month):					
95 Gallon Recycling Toter Rental (Per Month):					

**Optional Services – Yard Waste Removal – April 1<sup>st</sup> – November 30<sup>th</sup>:**

Yard Waste Subscription Cost includes pickup of up to six 30-gallon biodegradable bags or six (6) 32-gallon containers of yard waste (No container provided by Contractor) (Annual: April - November):					
Yard Waste Sticker Cost:					

35 Gallon Yard Waste Toter Rental (includes cost of Yard Waste Removal) (Per Month)					
65 Gallon Yard Waste Toter Rental (Includes cost of Yard Waste Removal) (Per Month):					
95 Gallon Yard Waste Toter Rental (Includes cost of Yard Waste Removal) (Per Month):					

#### **Additional Optional Services**

Per Cubic Yard for Special Collection:	(per cubic yard)	(per cubic yard)	(per cubic yard)	(per cubic yard)	(per cubic yard)
White Goods:	(per item)	(per item)	(per item)	(per item)	(per item)
Additional Bulk Items:	(per item)	(per item)	(per item)	(per item)	(per item)
Electronic Recycling	(per item)	(per item)	(per item)	(per item)	(per item)

Village of Johnsburg  
1515 Channel Beach Ave  
Johnsburg, IL 60051

**Pricing Quotation Sheet**

Contractor Company Name: \_\_\_\_\_

**Base Bid 2: Limited Refuse and Unlimited Recycling, Optional Yard Waste, Bulk Items, White Goods and Electronic Recycling Collection**

	Year 1 1/1/21– 12/31/21	Year 2 1/1/22– 12/31/22	Year 3 1/1/23– 12/31/23	Year 4 1/1/24– 12/31/24	Year 5 1/1/25– 3/31/26
Weekly pickup of 65 Gallon Refuse and 65 Gallon Recycling plus one bulk item (Toter Provided by Contractor) (Cost Per Month):					
Weekly pickup of 65 Gallon Refuse and 65 Gallon Recycling (Toter Provided by Contractor) (Senior Cost Per Month):					

**Optional Container rentals:**

35 Gallon Refuse Toter Rental (Per Month):					
95 Gallon Refuse Toter Rental (includes cost of additional refuse removal) (Per Month):					

35 Gallon Recycling Toter Rental (Per Month):					
95 Gallon Recycling Toter Rental (Per Month):					

**Optional Services – Yard Waste Removal – April 1<sup>st</sup> – November 30<sup>th</sup>:**

Yard Waste Subscription Cost includes pickup of up to six 30-gallon biodegradable bags or six (6) 32-gallon containers of yard waste (No container provided by Contractor) (Annual: April - November):					
Yard Waste Sticker Cost:					
35 Gallon Yard Waste Toter Rental (includes cost of Yard Waste Removal) (Per Month)					
65 Gallon Yard Waste Toter Rental (Includes cost of Yard Waste Removal) (Per Month):					
95 Gallon Yard Waste Toter Rental (Includes cost of Yard Waste Removal) (Per Month):					

**Additional Optional Services**

Per Cubic Yard for Special Collection:	(per cubic yard)	(per cubic yard)	(per cubic yard)	(per cubic yard)	(per cubic yard)
White Goods:	(per item)	(per item)	(per item)	(per item)	(per item)
Additional Bulk Items:	(per item)	(per item)	(per item)	(per item)	(per item)
Electronic Recycling -	(per item)	(per item)	(per item)	(per item)	(per item)

Village of Johnsburg  
1515 Channel Beach Ave  
Johnsburg, IL 60051

**Pricing Quotation Sheet**  
**Leaf Pickup**

Contractor Company Name: \_\_\_\_\_

If the Village elects to include the cost of one of the below additional services in the rate paid by the resident for refuse, recycling and yard waste, please include the incremental increase that would be added to the monthly rate:

	Year 1 1/1/21– 12/31/21	Year 2 1/1/22– 12/31/22	Year 3 1/1/23– 12/31/23	Year 4 1/1/24– 12/31/24	Year 5 1/1/25– 3/31/26
Leaf Pickup of up to six (6) 30 Gallon biodegradable bags or six (6) 32- gallon containers four times per year in the fall. (Bags and containers provided by homeowner/tenant)					

	Year 1 1/1/21– 12/31/21	Year 2 1/1/22– 12/31/22	Year 3 1/1/23– 12/31/23	Year 4 1/1/24– 12/31/24	Year 5 1/1/25– 3/31/26
Leaf Vacuum Service throughout the Village (4) four times per year in the fall.					